



Republic of the Philippines  
City of Davao

# Office of the City Assessor

S.P BLDG., SAN PEDRO ST., DAVAO CITY  
Tel. Nos. 225-8397, 225-8398, 225-3301



## **ACCOMPLISHMENT REPORT**

For the months of April to June 2016

In line with the mandate of the City Assessor's Office, the Office of the City Assessor, being an income generating component of the City Government of Davao, has been consistent in its accomplishment surpassing every year's target, where in the process contributed in the revenue generation for the City Government's operations.

Enumerated hereunder are the accomplishments of this office for the months of April to June 2016, to wit:

### **A. General Administration**

As of June 2016, this office has established and maintained 328,343 ownerships of records through tax declarations thereby eliminating double assessment on properties.

The bulk of these records emanate from the voluminous transactions of subdivisions and land segregation development brought about by the massive housing projects and real properties investments to date.

On the other aspect of Tax Records Management Operation, this office was able to verify and issue 4, 064 plain and true copies of DRPVs; 3,603 certification of landholding/no landholding; 1,905 certification on no improvements; 316 notices of cancellation and annotated 582 DRPVs.

On the aspect of Administrative operation, this office established, maintained and supervised records keeping of incoming and outgoing communication, as of June 2016, we have recorded 1,651 communications; 94 payrolls/vouchers were prepared and processed; 56 personnel's files (201 files) have been established and maintained; and 60 memorandum receipts (MRs) of supplies and equipments were maintained.

### **B. Real Property Tax Administration**

On the aspect of Real Property Tax Administration, 2,300 ocular inspections has been conducted; 32,122 copies of tax declarations of real property has been released; conducted 10 tax information and education

drive to different barangays; 9,652 entries on journal of assessment transaction have been prepared.

### **C. Tax Mapping Services**

In the field of tax mapping services of this office, we have 16,696 digitized tax maps. We have updated and maintained 702 records of Idle Land.

In addition thereto, 6,000 real property units (RPU) have been monitored.

With the impending implementation of the Digitization of Tax maps, Office Renovation and the Creation of Records System on Idle Lands, this office believes that it can accomplish more, effectively and efficiently as soon as these projects shall have been in place.

**Engr. JAIME G. ADALIN**  
City Assessor